



St. Albert Public Library Board: Minutes December 20, 2023

Minutes of the regular meeting in the Library Training Room

BOARD

Colleen McClure, Co-Chair

Deborah McTaggart-Baird, Co-Chair

Meagan Dechaine

Dawn Kawahara

Emma Frontana

Julie Mann-Johnson

Jennifer Freitas

STAFF

Peter Bailey, CEO

Stephanie Foremsky, Public Engagement Manager

Leslie Greentree, Communications and Marketing Specialist

Rhonda Kozuska, HR and Finance Manager (Recorder)

1. CALL TO ORDER

The meeting was called to order by D. McTaggart-Baird 7:04pm

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(23-50) D. Kawahara moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(23-51) E. Frontana moved adoption of the minutes of November 15, 2023

CARRIED UNANIMOUSLY

5. NEW BUSINESS

6. COMMITTEES

6.1. Internal Committee

6.2. External Committee

6.2.1. Friends of the Library report

- \$10,500 approx. in both accounts
- Are hosting a casino February 22 & 23
- Friends will give some consideration to staff requests
- Optimists cheque for Rooney and Punyi
- Last Reel Monday season starting in February
- Wine and Cheese event January 19 at Forsyth Hall
- Purdy's fundraiser happening in the spring again

6.2.2. External Committee Report

- COSA passed the 2024 budget, including the library
- C. McClure attended the Staff awards and Christmas party, was a lovely event
- P. Bailey and C. McClure presenting at the OLA conference in January

7. BUSINESS ARISING

- 2023 budget – we won't have to draw as much from reserves as originally thought

(23-52) J. Freitas moved the Board approves the move of \$8,257 to the Library Future Fund held by the St. Albert Community Foundation, comprised of \$3,924 from general library donations and \$4,333 in investment income from the Library endowments.

Seconded by M. Dechaine

CARRIED UNANIMOUSLY

CONSENT

- C. McClure – discussed STARFest funding and hopes for more external funding in 2024.
- E. Frontana – is the reduced STARFest funding a trend? Answer: We are still hoping to receive Canada Council grant (retroactively). Unfortunately grant funding is not predictable.

7. CORRESPONDENCE

Chair's Remarks

D. McTaggart-Baird expressed much gratitude to C. McClure for her service. Extended the Board's thanks for her incredible leadership over the last six years.

8. ADJOURNMENT

(23-53) E. Frontana moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 7:33 pm

Date of next meeting: 7:00 pm Wednesday, January 17 - 2ND Floor Training Room

These minutes are certified true and correct

Board Chair