



St. Albert Public Library Board: Minutes November 15, 2023

Minutes of the regular meeting in the Library Training Room

BOARD

Colleen McClure, Co-Chair

Deborah McTaggart-Baird, Co-Chair

Meagan Dechaine

Dawn Kawahara

Emma Frontana

Julie Mann-Johnson

Jennifer Freitas

STAFF

Peter Bailey, CEO

Lisa Old, Collections and Member Services Manager

Leslie Greentree, Communications and Marketing Specialist (recorder)

1. CALL TO ORDER

The meeting was called to order by: D. McTaggart-Baird at 7:07 PM

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(23-46) D. Kawahara moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(23-47) J. Mann-Johnson moved adoption of the minutes of October 18, 2023

CARRIED UNANIMOUSLY

5. NEW BUSINESS

5.1 Career Resource Centre (CRC) Funding

P. Bailey reported that funding from the Province for the CRC is in danger of ending with the most recent three-year grant contract ending March 31, 2024. We received notification that the Province will no longer sole source this grant and it will have to go to RFP. Bailey noted that this partnership began in 2004 as a true partnership but has moved to a more contractual relationship in the last few years. P. Bailey notes he and staff will meet next week to discuss SAPL response. The contract is for provision of career and job search-related services to St. Albert and area. SAPL is the only Alberta library funded to provide career and job search-related services.

Discussion among board:

- Are we concerned about losing the funding or because it's an essential service?
- What are we offering that someone else can't?

6. COMMITTEES

6.1 Internal Committee

6.1.2. Carver Policy Review: Policy Type II. 5.

(23-48) M. Dechaine moved to accept policy as submitted

CARRIED UNANIMOUSLY

6.2. External Committee

6.2.1 Friends of the Library report: No motion required

- M. Dechaine: The Friends have \$3,451 in their general account and \$8,207 in their casino account. The final STARFest donation of \$1250 has yet to come out.
- Winter 2024 is the last season of Reel Monday film series that Valerie Spink will organize; she has announced she will be done as of May 2024.
- The Friends are planning a wine and cheese event Friday, Jan. 19 in Forsyth Hall. Tickets will be \$50 each.
- The next casino is coming up in February; a call for help will go out to Board.

6.2.2. External Committee Report: No motion required

C. McClure: Budget presentation was short and straightforward. Council asked for more information through a few budget information requests (BIRs); because presentation was online, it was harder to gauge the response, but it felt positive.

P. Bailey notes he has a meeting with P. Pearson his city liaison tomorrow (Nov. 16); Board is glad that they are having regular meetings. P. Bailey also has a meeting with City CAO Bill Fletcher (Nov. 17).

7. BUSINESS ARISING

8. CONSENT

Board comments:

- Wheels on the Bus program question – how does it work? Driving around St. Albert, great bus driver who is very enthusiastic.
- Have we heard anything about new board members? (No)
- Looking at most recent library statistics, the numbers continue to increase slowly.
- P. Bailey - a big event for us was the departure of Michelle Steinhusen, STARFest Director.
- Excellent STARFest – D. McTaggart-Baird

9. CORRESPONDENCE

10. ADJOURNMENT

(23-49) E. Frontana moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 7:42 PM

Date of next meeting: 7:00 pm Wednesday, December 20 - 2ND Floor Training Room

These minutes are certified true and correct

Board Chair