



St. Albert Public Library Board: Minutes February 21, 2024

Minutes of the regular meeting in the Library Training Room

BOARD

Deborah McTaggart-Baird, Co-Chair

Dawn Kawahara, Co-Chair

Angela Benowski

Meagan Dechaine

Sherry Love

Julie Mann-Johnson

REGRETS

Jennifer Freitas

STAFF

Peter Bailey, CEO

Lisa Old – Member Services and Collections Manager

Leslie Greentree – Communications and Marketing Specialist

Rhonda Kozuska, HR and Finance Manager (Recorder)

1. CALL TO ORDER

The meeting was called to order 7:00 pm D. McTaggart-Baird

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(24-05) J. Mann-Johnson moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(24-06) A. Benowski moved adoption of the minutes of January 17, 2024

CARRIED UNANIMOUSLY

5. NEW BUSINESS

5.1. Provincial Annual Survey and Report 2023

(24-07) M. Dechaine moved to approve the survey as distributed

CARRIED UNANIMOUSLY

6. COMMITTEES

6.1. Internal Committee

6.1.1. Carver Policy Review: Policy Type II:

1. Staff Relations

Q: Inclusive Hiring Policy – how was this created?

A: We default to the City of St Albert’s policy in the absence of having our own

2. Financial Planning

6. Asset Protection

Q: Risk Registry – what happened to the annual review?

A: COVID. We will resume review in the fall (November).

7. Compensation and Benefits

(24-08) A. Benowski moved to accept the policies as distributed

CARRIED UNANIMOUSLY

6.1.2. Indigenous Library Membership

(24-09) J. Mann-Johnson moved that the Board amends the Library Bylaws in Schedule “B” to provide fee-free Library memberships to Indigenous persons living on-reserve or in a Métis settlement in Alberta.

CARRIED UNANIMOUSLY

6.2. External Committee

6.2.1. Friends of the Library report

- Full report included in Board package

6.2.2. External Committee Report

7. BUSINESS ARISING

7.1. Intellectual Freedom and Board Planning

- P. Bailey gave an overview of recent work on Intellectual Freedom
- Met with staff committee to suggest this be the topic for Staff Development Day
- Would like this to be the focus of the Board Retreat – Apr 6.

8. CONSENT

- Discussion of items from the CEO’s Report, including Strategic Plan metrics, Library as warming centre, in-person visits, Canada Reads St. Albert and Blind Date with a Book.

ADJOURNMENT

(24-10) M. Dechaine moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at by D. McTaggart-Baird at 7:48 pm.

Date of next meeting: 7:00 pm Wednesday, March 20, 2024 – 2nd Floor Training Room

These minutes are certified true and correct

Board Chair

